SHORT TERM PROGRAMS

Short term programs (https://www.wvup.edu/corporate-training/short-term-programs/) are developed to meet high demand occupations in our region. We are committed to developing these programs with specific outcomes so that the individual has every opportunity to show the employer they have achieved the skills required for positions available. The Workforce, Technical and Computer Information Sciences Division develops these programs based on input from local business and industry, high demand occupations lists from Workforce West Virginia, and input from our Community & Technical College System. These Non-Credit Certificate Programs are accelerated curriculums designed to provide training, resulting in certificates of employable skill sets. These programs are delivered in a Non-Credit to Credit format, which allows students to convert their skill-set certificate to college credit. Short term programs are eligible for Workforce, Higher Education Adult Part-time Student (HEAPS) grant funding to assist with payment if individuals qualify. Contact (304) 424-8383 for more information.

Skill Set Certificate Programs include:

- Certificate in Agribusiness
- Certificate in Aluminum Welding
- Certificate in Certified Nursing Assistant
- Certificate in Community Health Worker
- Certificate in Dental Assistant
- Certificate in HVAC/R Beginners Course
- Certificate in Medical Office Specialist
- Certificate in Phlebotomy
- Certificate in Peer Recovery Support Specialist

In addition to completing the Workforce program application (https://xewvupprod.wvnet.edu/ords/bwskalog.P_DispChoicesStu/), students requesting admission to some programs may have to meet additional program specific requirements, such as drug screening and background check to be eligible for clinicals/shadowing experiences, which lead to future employment. Certificate exams must be taken for successful completion of courses, where applicable. Course availability and program dates may vary from the academic program schedule. Students are strongly encouraged to contact us for questions regarding the application process or specific program requirements. Questions can be directed to the Workforce, Technical and Computer Information Sciences Division at (304) 424-8383.