

BUSINESS ADMINISTRATION, A.S.

The **Associate of Science in Business Administration** gives students a background in business core competencies and prepares them for admission to the Bachelor of Science in Business Administration at WVUP.

Milestone Course

These courses are the keys to graduation. Courses should be taken in the recommended semesters to stay on time for completion.

Career Planning

As you prepare for your last semester of the Associate in Science, contact the institution to which you plan to transfer or work with your advisor to apply for admission to the BSBA program at WVUP.

Capstone Course

The capstone is a semester-long project that prepares you for the workforce by perfecting your resume and assessing student learning outcomes. Apply for graduation with the Associate of Science during your fourth semester. See your advisor to apply for admission to the BSBA degree program.

Students should average 15 credit hours per semester, or 30 per year, to graduate on time.

Total Degree Credits: 60

Course	Title	Hours
Semester 1		
GBUS 101	INTRO TO BUSINESS (Milestone Course) ²	3
COLL 101	ORIENTATION TO COLLEGE ¹	1
Writing and Rhetoric (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#wr)	Elective ¹	3
Quantitative Reasoning (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#qr)	Elective ¹	3
People and Their Worlds (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#ptw)	Elective ¹	3
ECON 202	~MACROECONOMICS ²	3
Hours		16
Semester 2		
Writing and Rhetoric (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#wr)	Elective ¹	3
Human Communication and Interaction (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#hci)	Elective ¹	3
BTEC 275	ADVANCED BUSINESS APPLICATIONS (Milestone Course) ²	3
ECON 201	~MICROECONOMICS ²	3
MATH 211	~STATISTICS ¹	3
Hours		15
Semester 3		
Aesthetics, Creativity, and Appreciation (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#aca)	¹	3
Scientific Inquiry (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#si)	Elective ¹	4
ACCT 201	PRIN OF ACCOUNTING 1 ²	3
MGMT 220	PRINCIPLES OF MANAGEMENT (Milestone Course) ³	3
Hours		13
Semester 4		
Scientific Inquiry (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#si)	Elective ¹	4
ACCT 202	PRIN OF ACCOUNTING 2 ²	3
GBUS 202	BUSINESS COMMUNICATION ³	3
MKTG 230	PRINCIPLES OF MARKETING ³	3
GBUS 240	ASSOCIATE BUSINESS CAPSTONE (Milestone Course - Capstone Course) ³	3
Hours		16
Total Hours		60

¹ GPA Requirement: Gen Ed - 2.00

² GPA Requirement: Common Professional Component - 2.25

³ GPA Requirement: Beyond the Business Core - 2.50

Degree requires a total of 60 credit hours. [Core Course Credit Hours : 30]

Code	Title	Hours
Core Courses		
COLL 101	ORIENTATION TO COLLEGE ¹	1
	Writing and Rhetoric (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#wr)	3
	Quantitative Reasoning (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#qr)	3
	Scientific Inquiry (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#si)	8
	Aesthetics, Creativity, and Appreciation (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#aca)	3
	Human Communication and Interaction (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#hci)	3
	People and Their Worlds (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#ptw)	3
<i>Institutional Learning Category Elective(s)</i>		
	Writing and Rhetoric (https://wvup-public.courseleaf.com/programs-study/general-education-mission/#wr) ²	3
MATH 211	~STATISTICS ²	3
Program Courses		
GBUS 101	INTRO TO BUSINESS	3
ECON 202	~MACROECONOMICS	3
BTEC 275	ADVANCED BUSINESS APPLICATIONS	3
ECON 201	~MICROECONOMICS	3
ACCT 201	PRIN OF ACCOUNTING 1	3
MGMT 220	PRINCIPLES OF MANAGEMENT	3
ACCT 202	PRIN OF ACCOUNTING 2	3
GBUS 202	BUSINESS COMMUNICATION	3
MKTG 230	PRINCIPLES OF MARKETING	3
GBUS 240	ASSOCIATE BUSINESS CAPSTONE	3
Total Hours		60

¹ Institutional Graduation Requirement.

² This is a transfer degree which requires these courses. Additionally, the courses serve program outcomes and are pre-requisites for the BS degrees.