

# MANAGEMENT (MGMT)

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<b>MGMT 214 PERSONNEL SUPERVISION</b>	<b>3 Credit Hours</b>
Leadership skills, employee development and evaluation, communication skills, and selected employer-employee current issues are the major topics covered. Credits earned are not applicable to the BSBA degree. (3 lecture)	
<b>MGMT 220 PRINCIPLES OF MANAGEMENT</b>	<b>3 Credit Hours</b>
Course includes the functions of planning, organizing, staffing and leading, and controlling for organizations in the global environment. Ethics, diversity, technology, future trends and practical applications of principles are included. (3 lecture)	
<b>MGMT 293 COOPERATIVE WORK EXPERIENCE</b> (1-8 lecture)	<b>1-8 Credit Hours</b>
<b>MGMT 297 SPECIAL TOPICS</b> (1-3 lecture)	<b>1-3 Credit Hours</b>
<b>MGMT 310 SMALL BUSINESS MANAGEMENT</b>	<b>3 Credit Hours</b>
This course offers several approaches to the study of small business management. The traditional approach whereby students are exposed to the various functional areas of the business enterprise and the functions are discussed as part of this course. (3 lecture)	
<b>Prerequisite(s):</b> MGMT 220 or MGMT 311 or MGMT 320	
<b>MGMT 322 ORGANIZATIONAL BEHAVIOR</b>	<b>3 Credit Hours</b>
Business organizations as social systems are studied. The relationship of the employee and the organization is also covered. Authority, communications, discipline, informal organizations, job satisfaction, and motivation are collateral subjects. (3 lecture)	
<b>Prerequisite(s):</b> MGMT 220 or MGMT 311 or MGMT 320	
<b>MGMT 333 HUMAN RESOURCES MANAGEMENT</b>	<b>3 Credit Hours</b>
The organization and role of the personnel function in business and non-business entities are explored and discussed. Specifically, job analysis, employment procedures, compensation, employee training programs, employment regulations, and collective bargaining are topics considered in depth. (3 lecture)	
<b>Prerequisite(s):</b> MGMT 220 or MGMT 320	
<b>MGMT 338 LABOR RELATIONS</b>	<b>3 Credit Hours</b>
The development of labor organizations and the process of collective bargaining are the primary topics covered in this course. Collateral concerns include arbitration, grievance procedures, mediation, the NLRB, and selected statutes governing labor relations. (3 lecture)	
<b>Prerequisite(s):</b> MGMT 220 or MGMT 320	
<b>MGMT 339 FED HIRING POS CLASSIFICATION</b>	<b>3 Credit Hours</b>
Prepares the student to understand and work with the forms of staffing and the various classification actions that are used in the government for human resources. (3 lecture)	
<b>MGMT 393 COOPERATIVE WORK EXPERIENCE</b> (1-12 lecture)	<b>1-12 Credit Hours</b>
<b>MGMT 397 SPECIAL TOPICS</b> (1-6 lecture)	<b>1-6 Credit Hours</b>
<b>MGMT 399 INDEPENDENT STUDY</b>	<b>1-6 Credit Hours</b>
Research in selected areas of management under the direction of a faculty member. Prerequisite: Consent of the Academic Dean. (1-6 lecture)	
<b>MGMT 401 PRODUCTION AND OPERATIONS MGMT</b>	<b>3 Credit Hours</b>
The focus is on the organization of the production function in the business enterprise and the relationship with other functional areas of the enterprise. (3 lecture)	
<b>Prerequisite(s):</b> (MGMT 220 or MGMT 311 or MGMT 320) and GBUS 325	
<b>MGMT 410 ESSENTIALS OF LEADERSHIP</b>	<b>3 Credit Hours</b>
Explores the nature, function, and importance of the leadership process in organizations and society. Topics include leader-follower relationships, leadership styles, and the development of current theories that help managers determine the "best" style of leadership based on situational analysis. (3 lecture)	